

Terms of Reference

Campus Development Committee

1. to advise and make recommendations to the Council on matters related to:
 - (a) the purchase, lease, erection, alteration and renovation of buildings;
 - (b) the acquisition and disposal of land; and
 - (c) the allocation and utilisation of space and facilities.
2. to advise and make recommendations to the Council on the physical development and planning of the University campuses including but not limited to the Campus Master Development Plan.
3. to decide on the annual submissions to the University Grants Committee for the Alterations, Additions, Repairs and Improvements ("AA&I") Block Allocation and Major Capital Works Projects.
4. to approve the initial proposals of works projects more than \$2,000,000 per project other than those set out in 3 above.
5. to approve, in accordance with the prevailing purchasing policies and procedures, the appointment of consultants and contractors for:
 - (a) AA&I Projects;
 - (b) Major Capital Works Projects;
 - (c) works projects that have been approved by this Committee; and
 - (d) works term contracts with values more than \$2,000,000.
6. to oversee the expenditure status and the progress of the projects set out under 5(a), (b) and (c) above.
7. to formulate and review policies relating to estates development and management.
8. to perform any function laid upon it by the Council.
9. with the agreement of the Council, to co-opt up to two additional members to the Campus Development Committee as may be required for a term of three years at a maximum length of service of not more than six years.

Notes:

1. *AA&I Projects and Major Capital Works Projects to be submitted to the University Grants Committee are projects with individual value of not more than \$50,000,000 and those with individual value of more than \$50,000,000 respectively.*
2. *Works projects which are general repairs and maintenance in nature, irrespective of value, shall not be submitted to the Campus Development Committee for consideration.*
3. *Co-opted members should observe the Guidelines and Code of Conduct / Practice for Council / Committee Members to the extent that are applicable to Council Members to ensure highest level of governance.*